



## **Principal Education Advisor**

### **JOB DESCRIPTION**

**Designation: Principal Education Advisor**

**Reports to: Education Director**

**Starting: Negotiable**

**FT/PT: Part-time (2-3 days per week)**

**Salary: Negotiable**

#### **Main Purpose of the job:**

- Work with the Board of Directors, and specifically the Education Director, to develop and implement school improvement initiatives across all Trust schools.
- Work with the Education Director in coordinating school reviews and follow-up.
- Ensure a strong impact of the education advisers on school improvement by prioritising, deploying and quality assuring their work.
- Ensure appropriate challenge to all schools in order to deliver the Trust's strategic aim for all schools to be outstanding in every category.
- Contribute to the realisation of the Trust's strategic vision through development planning and enhanced leadership capacity.

#### **Main areas of Responsibility:**

1. To act as an ambassador for AST's vision of achieving outstanding standards of education for all.
2. To challenge and support school leadership at all levels to achieve excellence and deliver outstanding outcomes for all our children and young people.
3. To provide dynamic leadership and direction to school improvement advisors, principals, teachers and governors, and to foster a culture of trust and partnership between the Trust and schools.
4. To challenge and support school leadership to raise expectations and use accurate self-evaluation as a basis for continuous improvement towards academic excellence and exceptional personal development of learners.
5. To act as an agent of change and where appropriate work in partnership with the principals and governors to tackle underperformance speedily .
6. Working effectively as a member of the executive team, fulfil wider operational and regulatory duties on behalf of the Trust.
7. To lead on strategic development of initial and in-service professional support and training of staff employed by the Trust in its schools.



**Internal Contacts:**

To report to the Education Director through line management, as appropriate.

**Other Internal Contacts:**

- Chief Executive Officer
- Finance Director
- Schools Principals
- Members of the school review team
- Trust Chairman and members of the board of directors
- School pupils

**External Contacts:**

- Relevant LA officers
- DfE
- External consultants
- Professional bodies
- Training providers
- Members of the public

To carry out the duties of the post with due regard to the Trust's relevant codes and procedures.

Undertake other duties, commensurate with the role, as may reasonably be required.

Consideration will be given to restructuring the duties of this post for a disabled post-holder.

This Job Description may need to be amended by the Trust to meet the changing needs of the service.

**Number of managed staff:**

A pool of external education advisors are managed and employed on contracts for maximum flexibility. The number is dependent on requirements.