

**NOTES FROM MEETING AT AVANTI HOUSE SECONDARY SCHOOL ON
MONDAY 1 DECEMBER 2014**

ATTENDANCE: Nish, Ajay, Anji, Gitesh, Yogen, Hina, Hemang, Richard, Clare, Neetal, Bhumika & Bhavesh

APOLOGIES: Names of those who could not make it mentioned. Names not recorded.

Minutes of the last meeting – Approved by all who attended.

Nish confirmed the FOAH now have a link on the website.

Santa event at the Primary School – Points discussed/actions:

- Event is taking place on Friday 12 December
- Bhavesh will be Santa
- Yogen to inform Nish if he can get a camera to take pictures of the children with Santa which could be emailed to parents possibly using raffle tickets.
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Meet & Greet Social event: Points discussed/actions

- Event is taking place on Friday 16 January 2015 at Mumbai Gardens
- Priority will be given to Reception & Year 7 parents.
- Make it clear on the flyer that this event is for parents only
- The flyers should mention raffle prizes are required + when email goes out to parents it should be mentioned on this.
- Each parent(s) will be given a sticker when they arrive ascertaining who they are and the year their children(s) are in. So the list can be prepared in advance, the flyer should include name of parent and year of child. Hemang to prepare the stickers.
- The flyer should mention further details will be put on the website, once again the requirement of raffle prizes should be mentioned.

Disco for the secondary school – This event has now been postponed till early 2015 and will be discussed once final details are confirmed by the school.

Open Day for primary school: Points discussed/actions

- Helpers are still required for car parking duties. Confirmed helpers are Bhavesh, Hemang & Manish. Gitesh & Yogen to confirm to Nish if they are able to assist.

Date of next Meeting will be Monday 12 January 2015 at the Stanmore site on Common Road.