



AVANTI COURT
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Headteacher Forum Minutes Thursday 2nd February 2017

Mrs Walters thanked parents for attending the meeting and made parents aware that Mrs Gahir is her new PA and their point of contact for getting in touch with her after they have followed the school's protocol e.g. class teacher first, then if unhappy Year Lead, if still not resolved Assistant Headteachers or the Deputy first.

Updates on Travel Plan

Ms Shrestha updated parents about the school's Travel Plan project. A special badge will be given as an incentive for pupils who take part in the 'Walk to School' scheme every Wednesday. A parent mentioned her concerns regarding parking traffic outside the school and suggested we contact the residents and urge them to contact Redbridge Council and suggest bollards be put in place. Parents were also advised that we are looking into a School Bus and will be meeting with the trust soon to look into this further.

Action – send letters out to residents recommending they contact Redbridge Council to control the parking issue outside the school from HT.

Walkway

Parents have raised Health and Safety issues regarding certain entrances to the school to drop their children off, and have suggested the construction of a possible pathway. Mrs Walters made them aware that the school is in talks regarding the extension of the existing pathway.

Disruption when dropping children to school

Parents have complained about the congestion while dropping their children off and have suggested that parents should be stopped near the bike shed and their children go ahead and possibly have alternative routes for each year group entering the school. Mrs Walters advised parents that due to the structure of the school it is very difficult but she will look into it.

Action – Discuss issue as a Senior Team and update parents.

PSHE

Ms Dodia mentioned to parents that the pupils focused on anti-bullying this term and that we are a no tolerance school for bullying. Ms Dodia mentioned that each class has a worry box for pupils who can leave a worry in the box for the class teacher to address. Some parents mentioned that they did not feel confident in addressing some of the issues their children came to them with and suggested we possibly have a guidance workshop for them.

Action – implement a guidance workshop for parents in Spring 2 and remind all children KS1 and KS2 about the Worry Boxes-KD to action.

Attendance

Mrs Walters told parents that we achieved 96% attendance for first time and that we will keep looking at attendance to maintain this high result. Parents mentioned that some pupils still attend school even when they are unwell to maintain this attendance level and that maybe they should be given something as a reward.

Action – Mrs Gahir will look into stickers for the children.

Teaching and Learning

Mrs Walters informed parents that the pupils were tested 1 ½ years early for their SAT in Year 5 to better prepare them. A parent mentioned their child was finding their maths homework too easy and maybe if we could look into giving them harder material. Another parent suggested maybe adding it to the website so all pupils can download it. Mrs Walters advised parents she would look into this. Also parents have complained they have found minor errors in homework given to their children.

Action - Ms Sanghera will look into 'My Maths' online and 'Mastery Maths' for the next meeting and see whether these can be added to our website.

English Leads to agree classic texts for each Year Group and to share with parents

Year Leads to ensure homework has been proofread before giving to pupils -Ms Amy Sivadasan will oversee this process.

Lunch at School and on Trips

Parents have complained that children are eating with their coats and hats on and that this does not present a good image to visitors. Parents have asked if children could have packed lunches from home for trips and fruits that are more suitable for their child. Mrs Walters said children could not bring packed lunches from home because we want to promote and be seen as a healthy eating school and because of our school ethos. Mrs Walters would make sure that softer fruits are packed for the lower years e.g. oranges and harder fruits for the upper years when Year 1 go on trips.

Action – pupils must sit on their coats and hats must not be worn during lunch from tomorrow-HT to inform all staff