



AVANTI COURT

PRIMARY SCHOOL

Admissions Policy 2017- 2018

Avanti Court Primary School, Redbridge admission arrangements for 2017/18

Introductory statement

Avanti Court Primary School, Redbridge (“the school”) is part of the Avanti Schools Trust and is an inclusive Hindu faith-designated school which welcomes children of all faiths and none. More information on the school can be found by visiting the website at avanti.org.uk/kapscroydon.

Application for a place in Reception is by completion of a Common Application Form (CAF). The form is available from, and should be returned to, the local authority where the child lives by 15th January in the calendar year of entry.

Application for a child with a Statement of Educational Need that names the School is made by a separate process. See notes

Admission number

The school has an admission number of 120 for entry in reception year and will accordingly admit this number of pupils each year if there are sufficient applications. Where fewer applicants than the published admission number for the relevant year group are received, offers will be made to all those who have applied.

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.¹
2. Siblings: Children with a sibling(s) attending the school at the time of application.²
3. Children of staff: a member of staff is defined as teachers who are employed by the Trust as members of staff at Avanti Court Primary School, Redbridge.³

Of the remaining available places

4. Thirty children per year from practicing Hindu families who will need to complete a supplementary information form (see appendix 1)
Families wishing to apply under this criteria must complete the Supplementary Information Form (SIF) in addition to completing the Common Admission Form (CAF). Both these forms are available from Redbridge Local Authority admissions at www.avanti.org.uk/avanticourt/.

Please note that SIF forms should be submitted to the School directly at the time of making an application for admission using CAF to Redbridge local authority Admissions Team.

5. Ninety places will be available to children admitted based on distance criterion⁵ alone, irrespective of their faith or of no faith at all.

5. Measured in a straight line from home to the centre point of the school site, using the Local Authority's computerized mapping system based on Ordnance Survey data. The journey is measured from the address point for the home address to the centre point of the school site.

¹ A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

² Siblings are defined in these arrangements as natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

³ In the event that the remaining places are an odd number, the distance criteria will apply to 50% to the nearest whole number rounded down; the remaining places will be ascertained by random allocation.

⁴ Following the offer of a place at the school, parents/carers can be asked to provide their child's proof of identification and main residence. The forms of identification may include; birth certificate, NHS registration, council tax bill, current utility bills.

In-Year Applications

Applications for Reception received after the start of the academic year of normal entry should be made directly to the School. Application is by completion of the School's Application Form (SAF). The SAF is available from the School Office or website (www.avanticourt.org.uk), and must be returned to the School without delay, together with proof of address (e.g. utilities bill, phone bill, council tax)

For other Year groups other than Reception

Applications for in-year admissions are made in the same way as those made during the normal admissions round. If more applications are received than there are places available applications will be ranked by the governing body in accordance with the admissions/over subscription criteria above. Applicants will be notified of the outcomes by the governing body

Tie-break

For criteria 1 - 3: In the event of there being insufficient vacancies to admit all applicants in any of the categories detailed above, priority will be given to children whose home address is the shortest distance from the centre point of the school site. Where two or more applicants live equidistant from the school and places cannot be offered to all children, the places will be offered using random allocation in the presence of an independent witness.

Late applications

All applications received by the LA after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Deferred entry for infants

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made.

Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group.

In particular, parents can ask for a child to be held back a school year if both of the following apply:

- the child was born in the summer (1 April to 31 August)
- the parents do not feel the child is ready to start in the September after they turn 4

The child could then start school in the September after their fifth birthday.

When such requests are made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

The process for requesting such an admission is by letter to the school detailing all the circumstances and providing any relevant supporting evidence.

Children arriving from Overseas

Applications for children coming from overseas must be treated in accordance with European Union law or Home Office rules for non-European Economic Area nationals. Non-statutory guidance on this will be available on the website of the Department for Education.

12. Fair Access Protocol

Avanti Court Primary School is committed to taking its reasonable share of children who are vulnerable and/or hard to place, as set out in the locally agreed Fair Access Protocol. Accordingly, outside the normal admissions round, the Governing Body is empowered to admit a child where admission is requested under a local Fair Access Protocol that has been agreed for that school year. The Governing Body has this power even when admitting the child would mean exceeding the planned admission number (PAN).

Waiting lists

The school will operate a waiting list for each year group. Where in any year the school receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Local Authority and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact kpscroydon@avanti.org.uk by 23rd April for information on how to appeal. Information on the timetable for the appeals process is on our website at avanti.org.uk/kpscroydon.

False Information

Places can be withdrawn after an offer has been made if it is found that the offer was made on the basis of false or fraudulent information.